

Accident Investigation Revision and Redraft

Product summary

Background

The accident investigation form is an important document within any organisation. Not only does it provide the means to prevent future accidents and review emerging trends across the organisation, it can also assist with the defence of potential claims.

Many organisations expose themselves to unnecessary liability and criticism through the format of the accident investigation reports. Understanding the legal requirements for completion of the investigation form and issues arising out of privilege and evidence can empower the organisation to improve their processes and procedures for accident investigation and claims prevention.

Many organisations have existing accident investigation processes and policies that have not been challenged or reviewed. By introducing a legal liability perspective, it helps the organisation understand what it is doing well in investigations and where improvements could be made. A review and revision of policies helps to ensure that the organisation is focussed on effective accident investigation and analysis, risk improvement and loss prevention.

Overview

A three to five day project working closely with your safety team to review current investigation format and procedures and to explore opportunities for how claims defensibility can be improved.

Objectives

This project aims to:

- Improve investigation techniques
- Try and reduce the number of incidents and accidents
- Try and reduce the number of claims
- Improve defensibility
- Reduce the costs of liability claims by improved investigations.

Features

- Consultation with your organisation and key people involved in the accident investigation process
- Review of investigation practices and procedures
- Revision of policies and forms if required
- Training of staff on new forms
- 6 and 12 month reviews post revision.

Benefits

- Improves internal reporting
- Improves staff awareness of the accident investigation process
- Improves defensibility
- Can help reduce incidents and the costs of claims.

Duration

Three to five days.

Provider

Berrymans Lace
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Format

Consultancy and training workshop.

Where this would be useful

This is an exercise that benefits most organisations, especially multi-sited organisations that are keen to ensure consistency of reporting and investigation, as it is an opportunity to review, benchmark and improve procedures for investigation. It has been used with organisations where concerns have arisen over the quality of the forms and improvements have led to reductions in recurrence of the incident and overall claims.

Who is it aimed at?

Key stakeholders within the organisation who are involved in the accident investigation process including safety representatives, managers, supervisors, directors, HR, risk and insurance managers.

Case studies/quotes

“The accident investigation form review and redraft is a very useful way for a business to benchmark and refresh its processes and procedures. Many of our supervisors and managers were involved with the project which helped us to refocus on some of the important factors behind managing Employers’ Liability claims”.

Carole Barnet –
Company Secretary Robert McBride Ltd

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